

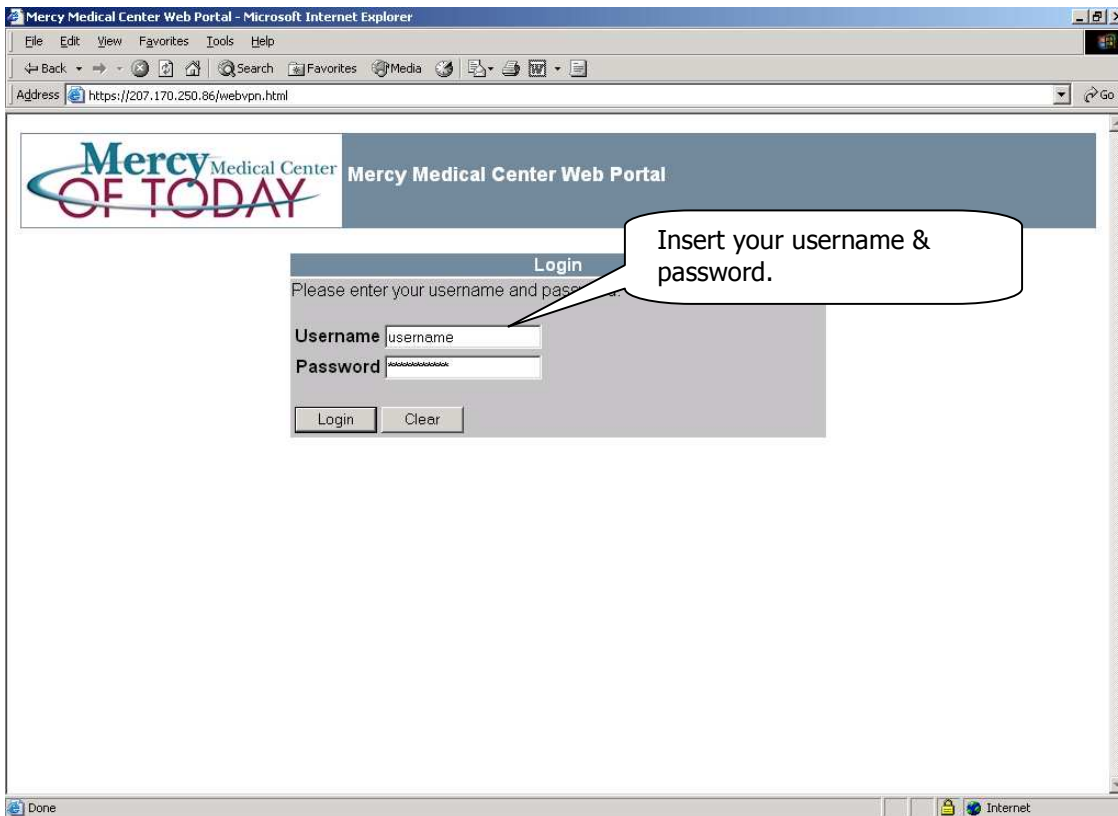
Physician Portal Install Instructions

Version 4.6.2009

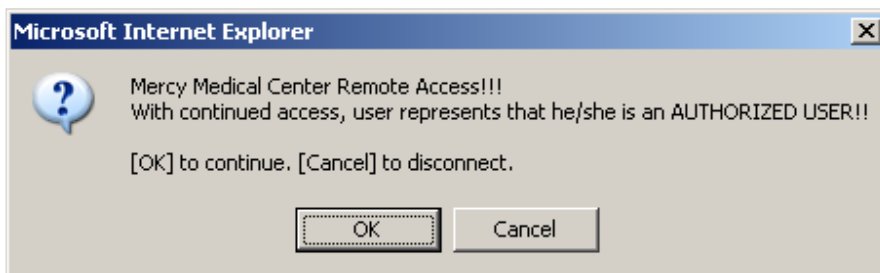
This document will assist you with obtaining authorized access to the Physician Portal. These directions need to be followed the first time you login; thereafter you can access the Portal Directly. Following this procedure will ensure that our Patient Information stays secure while allowing access only to remote authorized users.

Note: The initial setup installs an SSL Certificate on your PC and a web based Citrix client used for accessing Mercy Medical Center Applications Remotely.

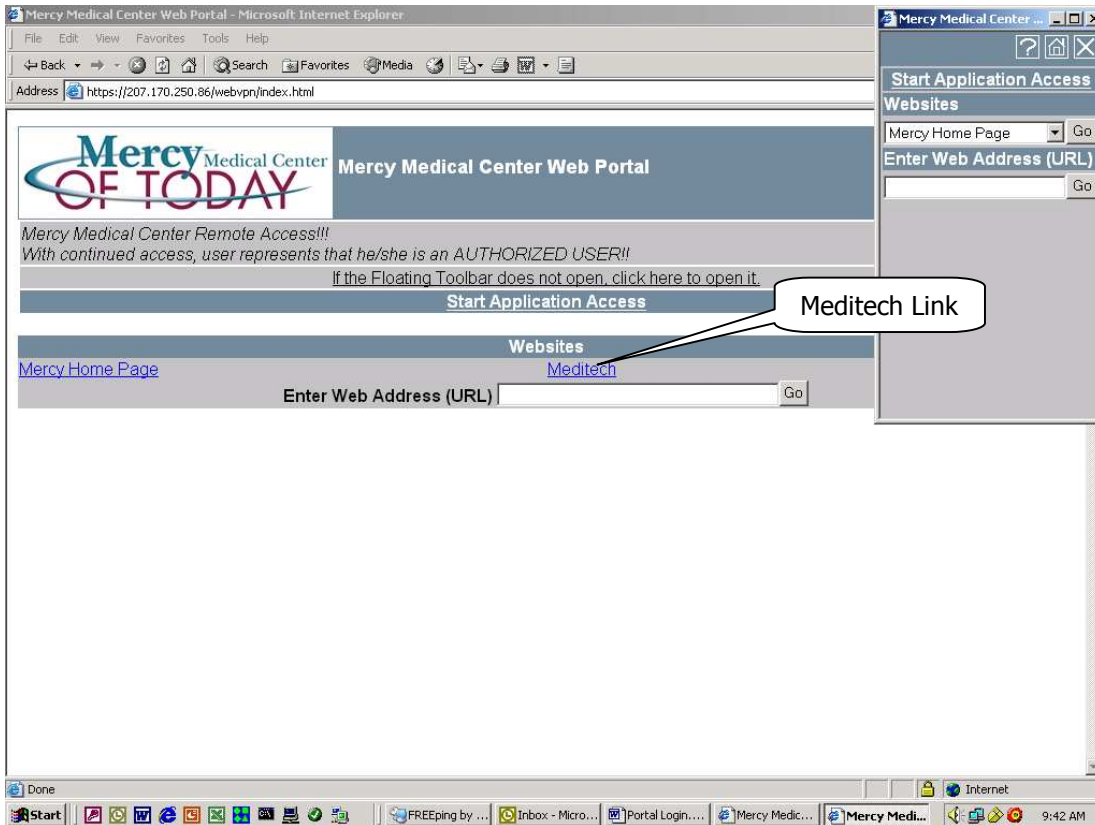
1. Upon clicking the Physician Access Link on this page please follow these directions. You will be brought to the following page to login. This will be the same username & password that is used to login to the computers at MMC.



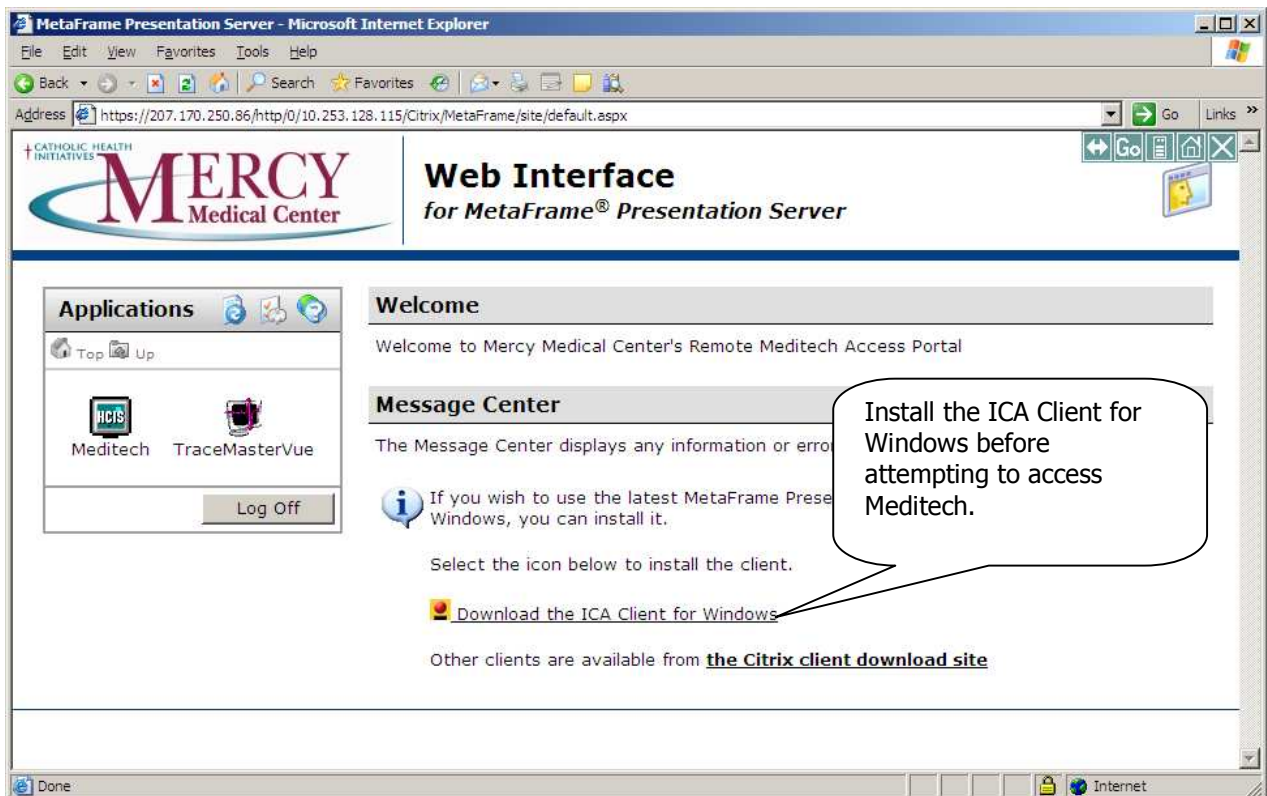
2. The Authorized User warning screen will appear. Click OK to continue.



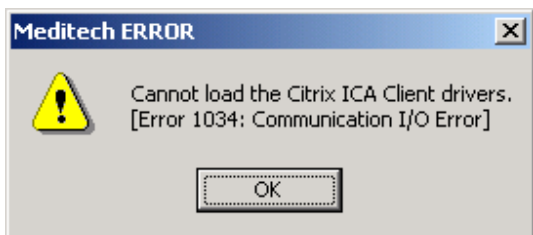
3. Upon successful login, the following screen will appear. Select the Meditech link.



4. After selecting the Meditech link you will be redirected to the following login screen. Before you can access Meditech, you must install the ICA Client for Windows



Note: If you attempt to go directly to the Meditech link without the MetaFrame Presentation Server Client for 32-bit Windows you will receive the following error.



5. After selecting the ICA Client for Windows you will be prompted to install the following file. Click Run



6. Once downloaded, a prompt will appear to install the ICA Client for Windows. Click OK.



7. Click Next on the Citrix Welcome Screen.



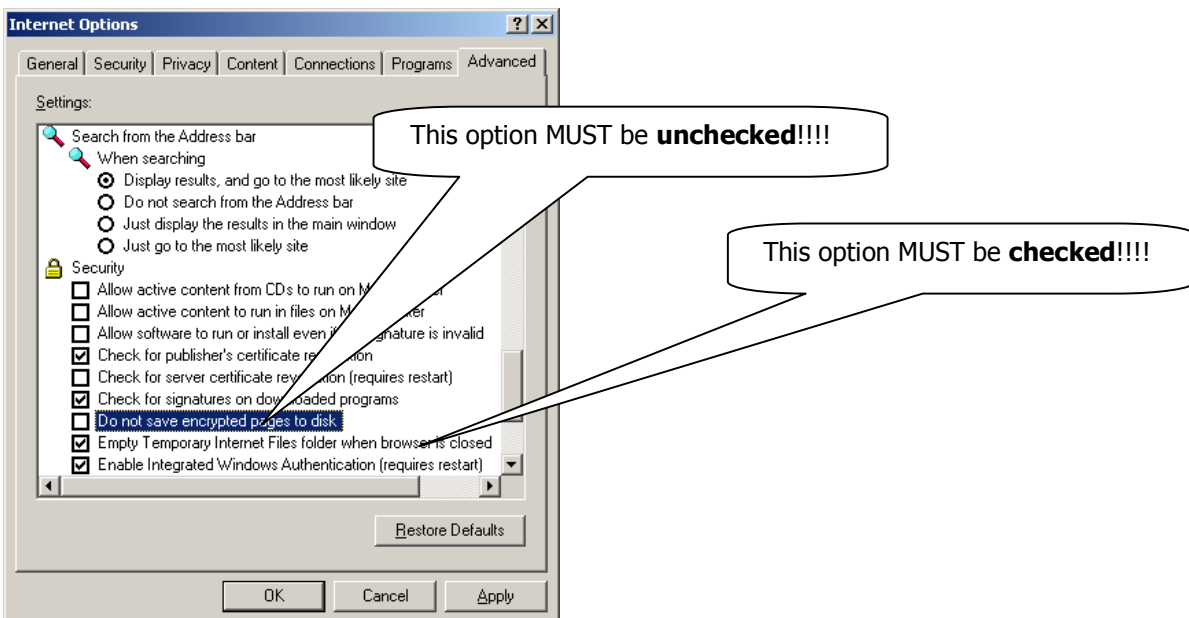
8. Click 'I accept' to the license agreement and choose Next



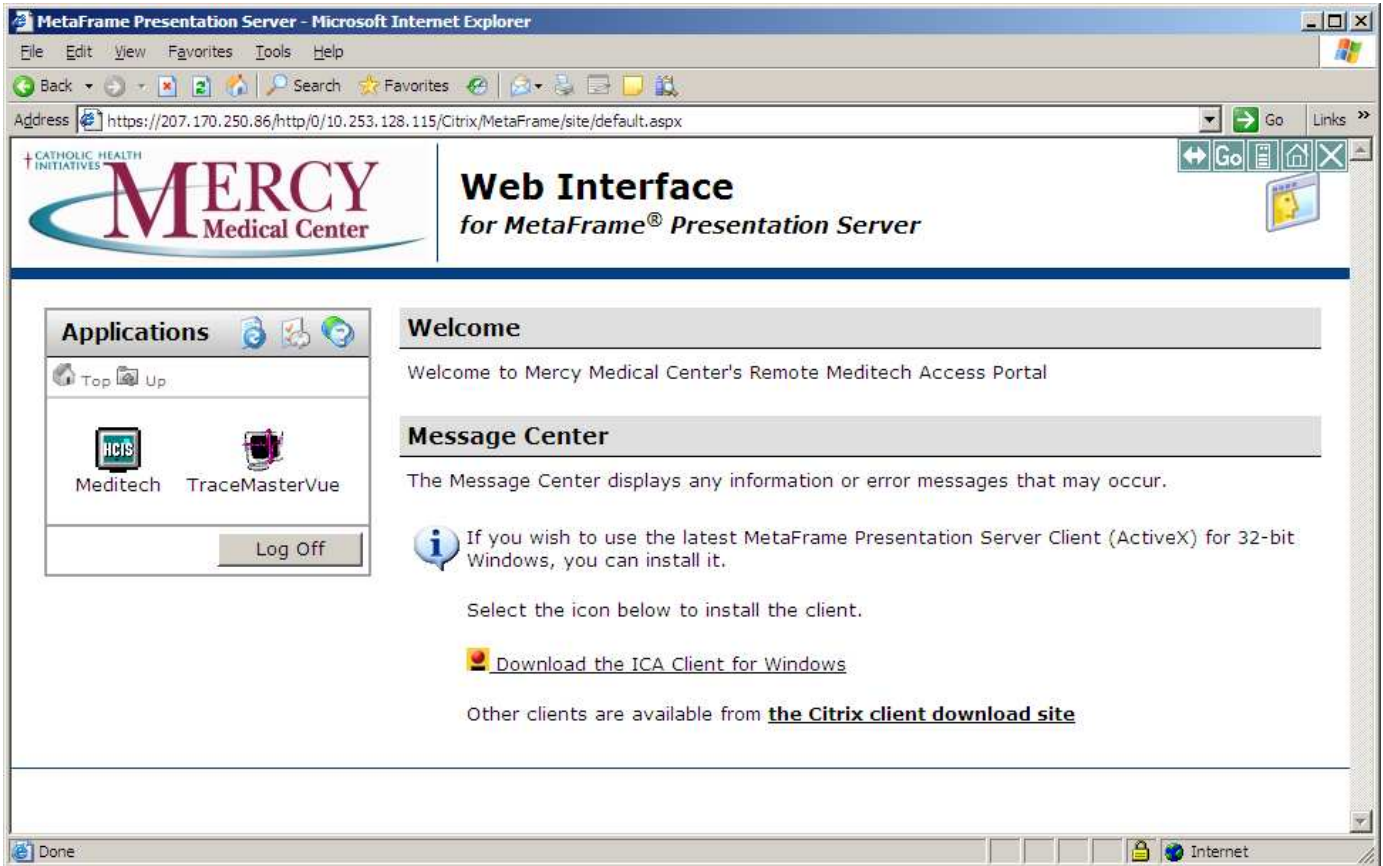
9. Once setup is completed click Finish.



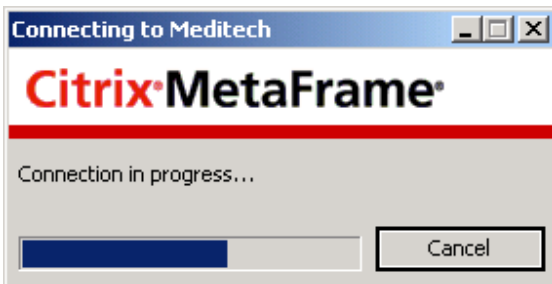
10. Before you attempt to run Meditech, you must ensure that the **Do not save encrypted pages to disk** option is unchecked. From the browser, go to Tools\Internet Options\Advanced & scroll down to Security until you see the option in the screenshot below. Otherwise, Meditech will not run. Also ensure that **Empty Temporary Internet Files folder when browser is closed** is checked. Otherwise you will receive an error while attempting to negotiate connection



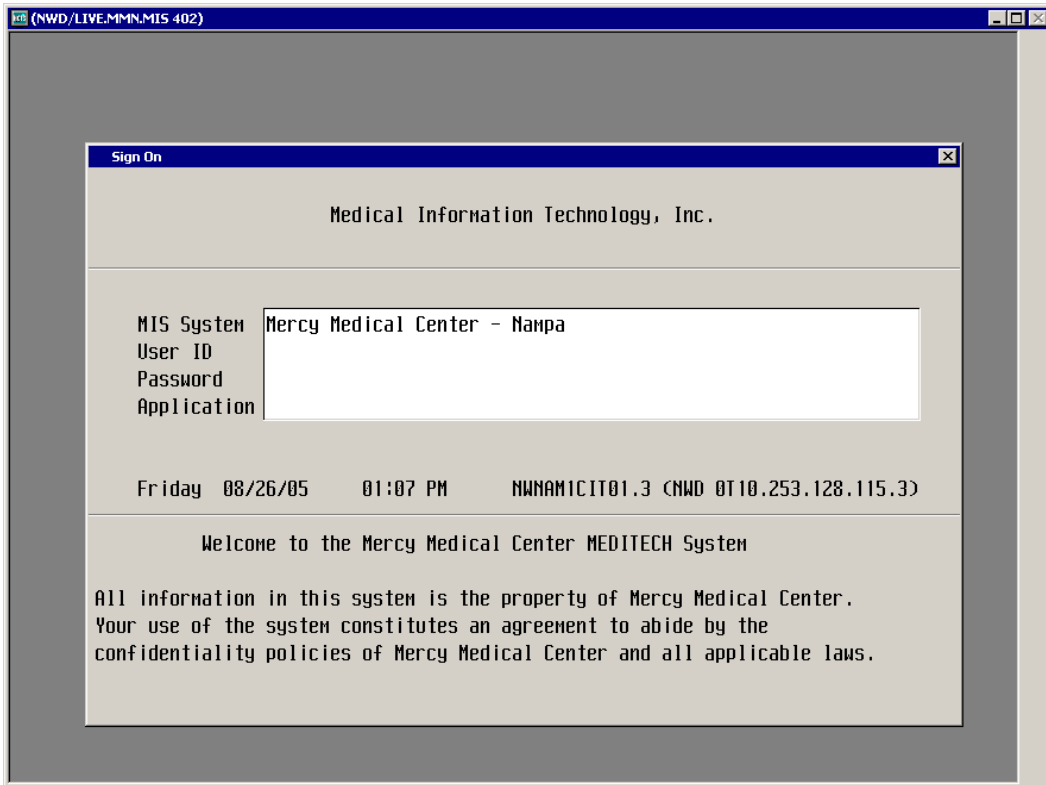
11. After successfully completing the ICA Client for Windows client, select the Meditech icon



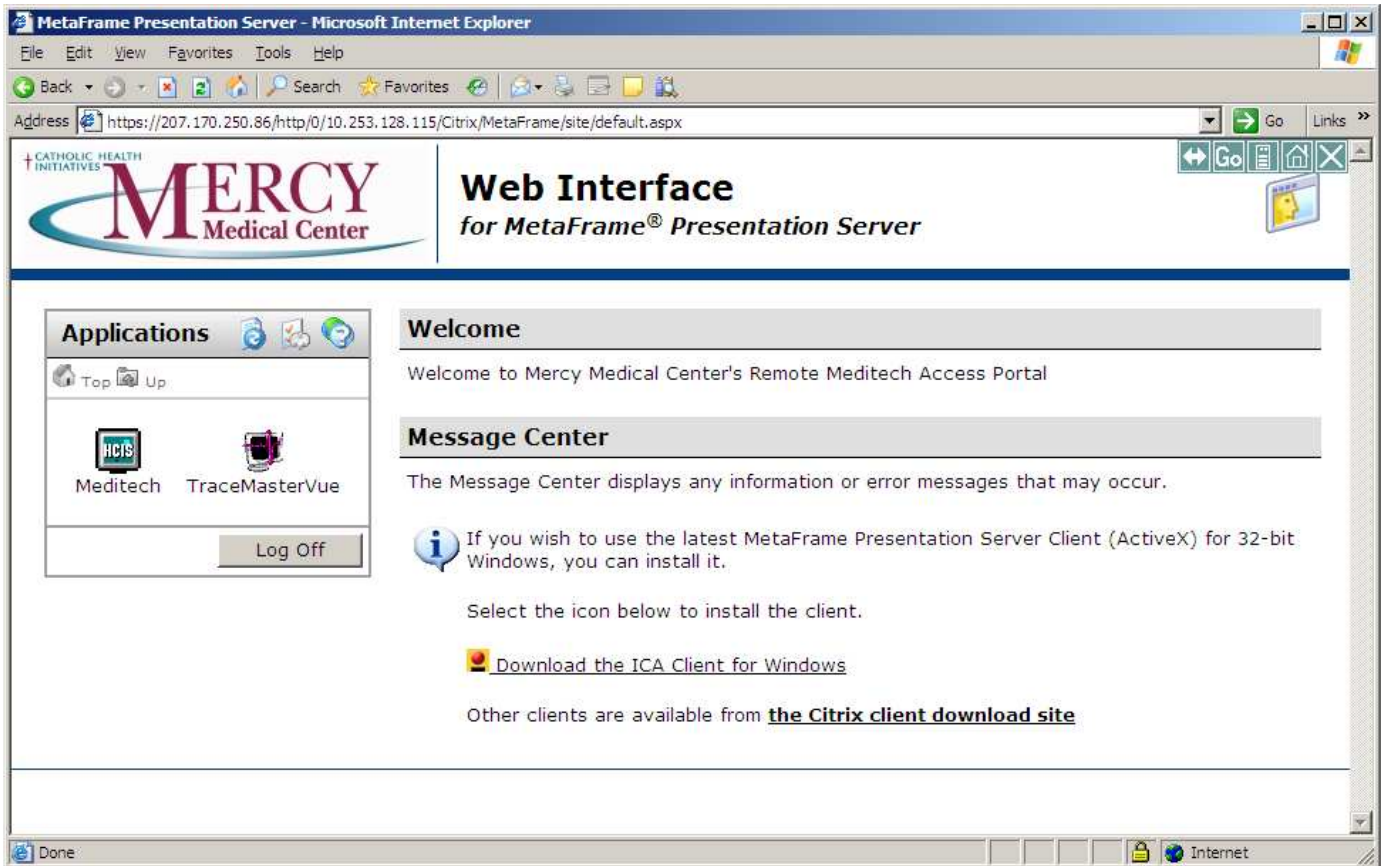
12. You will see the Connecting to Meditech progress bar.



13. Once you get to this screen use your assigned Meditech login information. This screen will only be available for 15-20 seconds before closing if no login credentials are presented.



14. Once the Meditech session is closed or has expired, the following screen will appear. You may re-login as needed.



15. When you are finished with Meditech and have exited out of the application, please logoff of the Portal by clicking the X in the upper-right hand corner of the webpage.

